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Department of Education

INSTRUCTIONS TO SCHOOL INSPECTORS

re

General Legislative Grants

for

Public and Separate Schools

TORONTO
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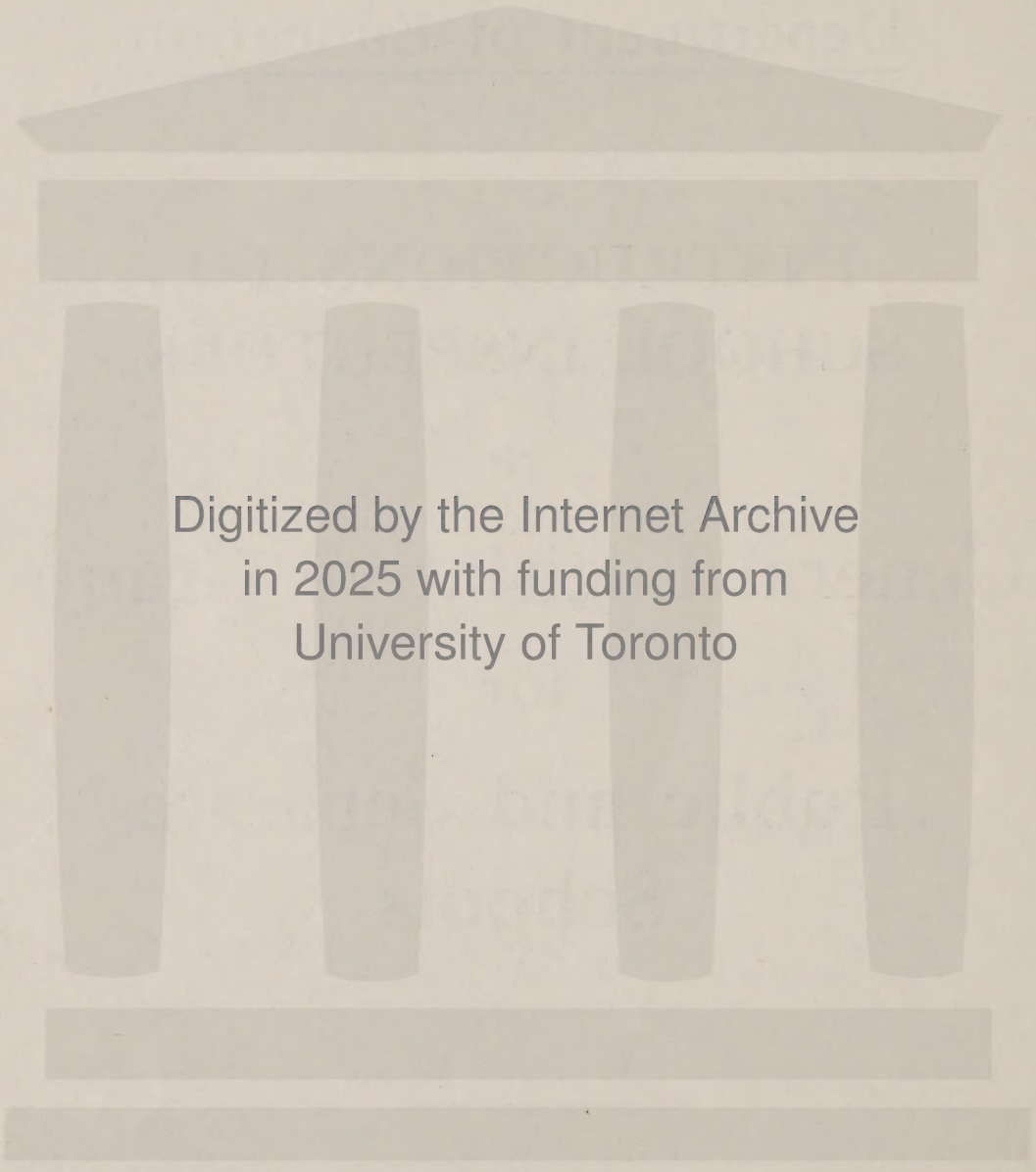

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INSTRUCTIONS TO SCHOOL INSPECTORS

re

General Legislative Grants

for

Public and Separate Schools

APPLICATION AND CONTINGENCY OF GRANTS

The legislative grants for the Public and Separate Schools of the Province are apportioned in accordance with the provisions of The Department of Education Act and the following regulations, and the grants so apportioned shall be applied to such school purposes as the boards may deem most expedient. If, however, in any year the amounts voted by the Legislature for the above services are insufficient to pay in full the grants as defined herein, the Minister may make a *pro rata* reduction, and if in any year the said amounts are more than sufficient to pay the said grants, the Minister may make a *pro rata* increase in such grants.

NOTES

NOTES.—(1) In calculating the grants to be paid under sections 1, 2 and 4 of this circular to boards in counties (excluding those in cities and separated towns) the Inspector shall use the equalized assessment for the next preceding calendar year. In the case of boards in separated towns and cities in counties and all boards in districts, the Inspector shall use the local assessment for public or separate school purposes, as the case may be, upon which the school taxes for the next preceding calendar year were levied.

(2) The Inspector shall use the population according to the assessment roll made in the next preceding calendar year where required in calculating the grants to be paid under sections 1 and 2 of this circular.

(3) All consolidated schools shall be regarded as rural public schools in the apportionment of grants defined in this circular.

(4) The grants on attendance, salaries and maintenance will be paid to each new school section in the year in which the school is opened, on the basis of the school statistics for that calendar year and in proportion to the number of whole months during which the school is open in that year. This provision is applicable *only* to new school sections opening a school for the first time.

GRANT FOR ALL PUBLIC AND SEPARATE SCHOOLS ON ATTENDANCE

1. A grant will be paid to each public and separate school board according to the relation which the average attendance of the next preceding calendar year bears to the equalized assessment. The grant to each board will be a certain sum per pupil of average attendance for the next preceding calendar year in accordance with the following table:

Assessment per Pupil of Average Attendance for the Next Preceding Calendar Year	Grant per Pupil To All Public and Separate Schools, Urban and Rural
$5,000 and over	$1.50
4,500 but less than $5,000	2.00
4,000 but less than 4,500	2.50
3,500 but less than 4,000	3.00
3,000 but less than 3,500	3.75
2,500 but less than 3,000	4.50
2,000 but less than 2,500	5.25
Less than $2,000	6.00

GRANT FOR ALL PUBLIC AND SEPARATE SCHOOLS ACCORDING TO THE EQUALIZED ASSESSMENT AND THE TOTAL SALARIES PAID TO TEACHERS

2. A grant will be paid to each public and separate school board according to the relation which the total amount of salaries paid by the board to the teachers for the next preceding calendar year bears to the equalized assessment. The grant to each board will be a percentage of the total salaries paid, as set forth below:

Ratio of Teachers' Salaries to the Equalized Assessment	GRANTS PAYABLE				
	I	II	III	IV	V
	To Rural Schools	To Urban Municipalities Under 2,000 Population	To Urban Municipalities 2,000 or Over but Less Than 4,000 Population	To Urban Municipalities 4,000 or Over but Less Than 50,000 Population	To Urban Municipalities of 50,000 Population or Over
Less than 3 mills	14%	6%	3%	0%	0%
3 mills but less than 4 mills	15	7	4	2	0
4 mills but less than 5 mills	17	8	5	3	0
5 mills but less than 6 mills	19	10	7	4	0
6 mills but less than 7 mills	21	12	8	5	1
7 mills but less than 8 mills	23	14	10	6	2
8 mills but less than 9 mills	25	16	11	7	3
9 mills but less than 10 mills	27	18	13	8	4
10 mills but less than 11 mills	29	20	14	9	5
11 mills but less than 12 mills	31	22	16	10	6
12 mills but less than 13 mills	33	24	17	11	7
13 mills but less than 14 mills	34	25	18	12	8
14 mills but less than 15 mills	35	26	19	13	9
15 mills but less than 16 mills	36	27	20	14	10
16 mills but less than 17 mills	37	28	21	15	10½
17 mills but less than 18 mills	38	29	22	16	11
18 mills but less than 19 mills	39	30	23	17	11½
19 mills but less than 20 mills	40	31	24	18	12
20 mills but less than 21 mills	41	32	25	19	12½
21 mills but less than 22 mills	42	33	26	20	13
22 mills but less than 23 mills	43	34	27	21	13½
23 mills but less than 24 mills	44	35	28	22	14
24 mills but less than 25 mills	45	36	29	23	14½
25 mills but less than 26 mills	46	37	30	24	15
26 mills but less than 27 mills	47	38	31	25	16
27 mills but less than 28 mills	48	39	32	26	17
28 mills but less than 29 mills	49	40	33	27	18
29 mills but less than 30 mills	50	41	34	28	20
30 mills but less than 32 mills	52	42	35	30	22
32 mills but less than 34 mills	54	44	36	32	24
34 mills but less than 36 mills	56	46	38	34	26
36 mills but less than 38 mills	58	48	40	36	28
38 mills but less than 40 mills	60	50	43	38	30
40 mills but less than 43 mills	63	53	46	40	32
43 mills but less than 46 mills	66	56	49	42	34
46 mills but less than 48 mills	69	60	52	44	36
48 mills but less than 50 mills	72	65	56	47	38
50 mills or over	77	70	60	50	40

NOTES.—(1) In the case of a city which appoints and pays the salary or salaries of the Public School Inspector or Inspectors, the total salaries of these Inspectors, less the legislative grant paid toward Inspectors' salaries (see Section 121 [3] of The Public Schools Act), may be added to the teachers' salaries under this section.

(2) Where the school board pays the superannuation dues of a teacher enlisted for active service overseas, the amount of such payment may be included.

GRANT ON EQUIPMENT AND ACCOMMODATIONS FOR RURAL PUBLIC AND SEPARATE SCHOOLS ONLY

3. Each rural public and separate school board will be paid a grant of 25% in the counties and 50% in the districts on the cost of the new approved equipment or accommodations provided and paid for by the board during the next preceding calendar year. The maximum legislative grant to each board, under this heading, shall not exceed $100 per classroom in the counties and $200 per classroom in the districts in any year. In the counties the county council, in accordance with Section 111 (1) of The Public Schools Act, shall pay to each board at least the equivalent of this grant. The special equipment for Continuation Schools and Fifth Forms (Grades IX and X), on which a legislative grant is given, shall not be included.

The term "equipment" under this section shall be interpreted to include all school materials used directly for purposes of instruction; and the term "accommodations" shall include repairs, renewals or alterations to school buildings or school grounds, all school furniture, blackboards, lighting, heating, ventilating and sanitary installations and other approved changes in accommodations and equipment which are paid for from current revenue, but shall not include fuel, caretaking or caretaking supplies or payments on account of rental, interest, debentures and sinking fund, or the cost of new buildings or additions to present buildings.

GRANT TO URBAN OR RURAL SCHOOL BOARDS WITH LOW ASSESSMENT

4. A grant will be paid to each public and separate school board on the following basis:

(a) For Maintenance

Equalized Assessment per Classroom	Grant Payable per Classroom
Less than $10,000	$140.00
At least $10,000 but less than $15,000	120.00
At least 15,000 but less than 20,000	100.00
At least 20,000 but less than 30,000	80.00
At least 30,000 but less than 40,000	40.00
At least 40,000 but less than 50,000	20.00

(b) On Capital Expenditure

The grant will be a percentage as set forth below of the approved capital expenditure made by the board from current revenue during the next preceding calendar year for the purchase and grading of land for new school grounds and the construction of new school buildings, including new additions to old buildings, fences and walks and installation of new lighting, heating, ventilating and sanitary equipment therein, up to a maximum grant of $300 per classroom for any one year.

Equalized Assessment per Classroom	Grant
Less than $10,000	60%
At least $10,000 but less than $20,000	50%
At least 20,000 but less than 30,000	40%
At least 30,000 but less than 40,000	30%
At least 40,000 but less than 50,000	20%

Notes.—(1) An expenditure qualifying as a capital expenditure under this section will not be eligible for any other grant. All such expenditures must be approved before being made, and the property must be registered in the name of the board.

(2) Annual payments of debenture principal and interest and sinking fund instalments and other long-term loans issued on account of capital expenditures as described above are eligible for grant under this section, provided no grant has already been paid on the expenditure of such funds and provided further that such annual instalments are paid by the school board or municipality on their due dates. This grant will be payable only where specific approval has been given to the expenditure and the amount to be borrowed.

5. Each township board of trustees or township school area board will be paid an additional grant of $100 for each school section which has become a part of the larger area of school administration.

Where two or more separate school boards form a union board as provided for by Section 32 of The Separate Schools Act, this grant will be paid on behalf of each original board involved in the union.

This grant will also be paid to each individual board in the year when the larger area is formed.

Further Conditions

6. (a) In no case will the legislative grants to rural public schools, exclusive of the grants on capital expenditure and equipment and accommodations, be greater than the excess of the teachers' salaries over the township grant payable for the preceding calendar year.

This clause will not be applicable, however, to consolidated schools, township school areas, township school boards, and in townships where there are four or a fewer number of school sections.

(b) On the recommendation of the Inspector, the Minister may withhold the legislative grants to any board where the school or schools are not being operated in full compliance with the requirements of the Acts and Regulations. (Public Schools Act, Section 120 [i].)

7. Where the legislative grant, based on attendance and teachers' salaries, as calculated under the bases of this circular, is less than the grant paid to the board in 1942, on attendance and teachers' salaries, the grant paid in 1943 on these two bases will be the same as that paid in 1942.

Transportation Costs and Tuition Fees

8. Where a rural school is closed and the board of trustees uses transportation to convey elementary school pupils to another public or separate school, the Inspector shall include such transportation costs and any tuition

costs in excess of the township grant under Section 2 of this circular for the purposes of grants. The grant on transportation costs is payable only where the transportation contract has been approved by the Department and where a public vehicle licence has been secured by the contractor.

Assisted Schools

9. The legislative grants for assisted schools shall be apportioned in accordance with Section 5 (*d*) of The Department of Education Act, which reads as follows:

> "5. It shall be the duty of the Minister and he shall have power—
>
> (*d*) subject to the regulations, to apportion to public and separate school boards in poor rural districts and to the residents of lumber, mining and other settlements, and to any town or village in a provisional judicial district when the circumstances of the case appear to the Minister to warrant the same, all sums of money appropriated for assisted schools."

Directions to Inspectors

10. Public and separate school Inspectors shall procure from the school boards and county and township clerks certified statements of the data necessary to fill in the official returns to the Department and shall observe any special instructions sent to them from time to time relative to the application and calculation of the grants. They shall see that the statements and returns are properly made and comply with requirements. Statements and reports received shall be retained by the Inspector for at least one year as authority for items shown in his official returns. Regular annual financial statements on the forms prescribed by the Department must be filed in the case of every board. As the legislative grants for the current calendar year, apportioned on the basis of this circular, are payable by the Minister on or before the 1st of August, it will be necessary for the Inspector to act as promptly as possible in procuring the information he may need, in order that he may make his report to the Department not later than March 31st.